



RONCALLI CATHOLIC HIGH SCHOOL
ENROLLMENT, TUITION AND FINANCIAL AID FAQS

1) How much is full tuition at RCHS for the 2019-2020 school year?

a. Full, all-inclusive tuition at Roncalli Catholic is one rate, which includes textbooks and other educational materials, activity pass, class retreat, technology costs and field trips. This amount may be customized for any eligible available financial aid.

- i. All-Inclusive, Parish subsidized Rate* \$10,500
- ii. All-Inclusive, Un-subsidized Rate \$10,900

**Subsidized Rate: Pastors of Catholic parishes pay \$400 toward tuition according to parish guidelines.*

Please contact your pastor for your parish's specific guidelines. (i.e. registered and active member, volunteering, etc.)

2) How do I enroll my student at RCHS for the 2019-2020 school year?

- a. All students must be enrolled for the 2019-2020 school year through Sycamore, our Student Information System Portal
- i. You may access Sycamore via the school's website www.roncallicatholic.org
 - ii. Go to Quick Links and select the Sycamore link.
 - iii. If you have trouble setting up or logging on to your Sycamore account, please contact Mr. Laville, Jlaville@roncallicatholic.org

3) Is an Enrollment Fee required?

- a. A \$250 Enrollment Fee is required for all students to enroll for the 2019-2020 school year. Your student is not considered enrolled if this fee has not been paid.
- i. You may remit your student's enrollment fee by credit card (<http://roncallicatholic.org/pay-enrollment-fee/>), check or cash.

4) Does Roncalli Catholic offer financial assistance?

- a. Roncalli Catholic High School is dedicated to making our faith-based, quality education an option for all committed families and students. We work with families, one-on-one, to arrive at a customized individual tuition plan. Your family's tuition plan may include academic scholarship grants, financial need grants, or alumni legacy scholarship awards. No two tuition plans are exactly alike.
- b. RCHS's tuition plans are:
- i. **Customized:** tuition is based on your family's particular financial situation.
 - ii. **Individualized:** we meet with families to establish a partnership between Roncalli Catholic High School and your family
 - iii. **Respectful of family needs:** Roncalli Catholic takes into consideration special circumstances such as medical issues, elder care, and number of children in Catholic school and college.

5) What is the deadline to apply for tuition financial assistance?

- a. The deadline is March 15, 2019 to apply for financial assistance in FACTS.
- i. Note that this is the deadline for applying. Even if you have not filed your tax return yet, you should apply as soon as possible. Then you may complete your application when you file your tax return.
- b. Remember, it takes up to two weeks for FACTS personnel to verify income.

6) What if I missed the Financial Aid deadline?

- a. You may still be considered for assistance but priority will be given to those who applied by the deadline. Please apply as soon as possible.

7) How much financial aid will I receive? Do all families who apply for financial assistance receive it?

- a. Due to the increasing number of families who apply for financial aid each year, the amount of aid we are able to offer each family, in some cases, will be less than requested. However, we carefully take into consideration any special financial circumstances to ensure a fair amount of aid is given to all families who are eligible.
- i. Enter a note in the Comments section of your FACTS application detailing any special circumstances pertinent to your situation that may not be reflected in your tax documents.
- b. The Business Office is available to meet with families with special circumstances who wish to discuss possible adjustments to their FACTS-customized plan.
- c. Not all families who apply will be eligible for financial aid.



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8) If I qualify, how soon will I know the amount of my financial assistance?

- a. We are aware that you are anxious to know what your investment in your student's Catholic education will cost. The Business Office works to notify families of their financial assistance, if any, as soon as possible.
 - i. Once your FACTS application is complete *and your tax documents are uploaded*, it usually takes up to two weeks for FACTS personnel to verify your documents.
 - ii. Once verified, your financial assistance will be calculated.
 - a) You will be notified via email whether or not financial assistance is available.
 - b) You will then complete and sign a tuition agreement and select a payment plan.
 - iii. The sooner you apply, the sooner we will be able to let you know the amount of your financial aid.
 - iv. Note that this is a very busy time for the Business Office with many applications being verified at once. We thank you for your patience.

9) What types of payment plans are available?

- a. Roncalli Catholic is flexible with accommodating most requests for making tuition payments. We offer:
 - i. 12 monthly payments (June 20XX through May 20XX)
 - ii. 10 monthly payments (August 20XX through May 20XX)
 - iii. Semi-monthly (twice per month), quarterly and semi-annual payments
 - iv. Lump-sum option is available to lower monthly payments and pay a lump-sum with tax refund, bonus, etc.
- b. Payment options include:
 - i. ACH withdrawal from your bank account is preferred to ensure payments stay current and no balance remains on your account at the end of the school year. There is no additional fee for ACH payments.
 - ii. Credit/debit cards may be used with an additional 3.5% to cover merchant processing fees.
 - iii. Cash and checks are also accepted in many cases.

10) How do I apply for financial assistance?

- a. Families must apply for financial assistance online through FACTS
- b. To apply for financial assistance, visit Roncalli Catholic's website www.roncallicatholic.org
 - i. Choose Admissions (top menu bar)
 - ii. Select Financial aid in Admissions menu
 - iii. After reviewing the financial aid process, select [Click Here to Begin the Financial Aid Process](#)
 - iv. This will direct you to Roncalli Catholic's personalized FACTS website login page
 - v. If you are new to the FACTS process, you will need to create an account
 - a) You will need a valid email address to create an account
 - vi. When you have created and logged in to your account, follow the steps to complete and submit your application; a nominal processing fee of \$35 is required.



11) What information will I need to be prepared for the FACTS application process?

- a. Access to a valid email address to set up your FACTS account
- b. 2018 Form W-2, tax return and schedules
- c. \$35 application fee
- d. **Monthly Bills:**
 - i. Rent or mortgage amount
 - ii. Car payments
 - iii. Car loan amounts
 - iv. Student loan debt
 - v. Other loan debt (Nebraska Furniture Mart, etc.)
 - vi. Child Support paid
 - vii. Utilities (OPPD, MUD)
 - viii. Telephone and cable bills
 - ix. Health insurance premiums (Out-of-pocket or payroll deduction)
- e. **Annual Bills:**
 - i. Vehicle insurance (Also make and model of vehicles)
 - ii. Out-of-pocket medical expenses
 - iii. Charitable contributions
 - iv. College tuition payments
 - v. Day care or elder care payments

FACTS Customer Service 866-441-4637

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Information needed for FACTS application process *(Continued)*

- f. **Assets, balances of:**
 - i. Cash
 - ii. Savings Account
 - iii. Checking Account
 - iv. Stocks
 - v. Bonds
 - vi. Mutual Funds
 - vii. Certificates of deposit
 - viii. 529 Plan (College Savings Plan)
 - ix. Retirement plans
 - a) Personal IRA accounts
 - b) 401k accounts

12) What tax documents must I provide to verify my income for financial aid?

- a. For the 2019-2020 School Year, you will need to provide your **2018** Form 1040 (and attached schedules) and all **2018** Forms W-2.
- b. Your income reported on the FACTS financial aid application must be verified with:
 - i. Current-year (2018) income tax return
 - ii. Forms W-2
 - iii. If you have a business, please provide these forms, *if applicable*:
 - a) Schedule C
 - b) Form 4562
 - c) Schedule K-1
- c. If you will not file a 2018 income tax return, please indicate this in the FACTS application and provide proof of any non-taxable income received.

13) What if I haven't filed my 2018 income tax return yet? Should I wait to apply for assistance until my tax return is filed?

- a. Families should apply for financial assistance as soon as they have a reasonable estimate of their income for the tax year.
 - i. For employed individuals, Forms W-2 or final pay stubs are good sources to estimate income.
- b. FACTS notifies the Business Office as soon as you submit your application for assistance, even if your income has not yet been verified.
 - i. ***Applying early lets the Business Office know you are seeking assistance, giving you priority for the first funds available*** and
 - ii. It lets the Business Office know that you desire your child to attend RCHS

14) I don't know how to upload my tax documents on the FACTS website. How do I receive assistance with this?

- a. The Business Office can assist in uploading tax documents. We can scan a copy and upload it to your FACTS account. Contact Mrs. Lamb dlamb@roncallicatholic.org

15) I don't remember my username and/or password for FACTS. How do I receive assistance with this?

- a. Your username is typically your email address. There is a link on the FACTS website to reset your password.
- b. Contact **FACTS Customer Service at 866-441-4637** for assistance in accessing and navigating their website.