

## **Roncalli Catholic High School's Privacy Policy**

In order to use this website to make a donation, tuition payment or register for an event, a user must provide certain information (such as name and email address). This information is used to process your request. At your option, you may also provide demographic information (such as gender or age) about yourself, but it is not required.

### **Donations and Other Payments**

Roncalli Catholic High School (Roncalli) requests information from you when you make a donation or tuition payment or register for an event. To make a payment to Roncalli, you must provide contact information (i.e. Name and Address) and financial information (i.e. Credit card information). This information is used for billing purposes and to process your request. If we have trouble processing your request, we'll use this information to contact you.

### **Appointments/Requests for Information**

Roncalli collects information when you request an appointment or more information about us. We will use this information to contact you.

### **Sharing**

Roncalli does not share your information with outside parties.

### **Security**

Roncalli takes precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for "https" at the beginning of the address of the web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (e.g. billing or customer service) are granted access to personally identifiable information. The computers/servers on which we store personally identifiable information are kept in a secure environment.

### **Links**

This web site contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

If you feel that Roncalli is not abiding by this privacy policy, you should contact the Roncalli Business Office by telephone at 402-571-7670 or by e-mail at [businessoffice@roncallicatholic.org](mailto:businessoffice@roncallicatholic.org).